BOOTH PROCEDURES

November 30              The Council will upload all last year’s booths by Community.

January                  **Round 1 – Each Troop will choose a maximum of 3 booths within their Service**

**Community**

* Booth selections will be done in each Service Community during their Service Community Booth Selection meeting.
* Round 1 must be entered into Smart Cookies by January 17th (**NO EXCEPTIONS)**

January 18              **Round 2 - Lottery opens for choices of open locations**

* The Smart Cookie Lottery opens for each troop, with an opportunity to enter up to 10 preferred booths within their Service Community.
* Each Troop will receive 2 booths from their list of preferred choices in this round.
* The lottery will open on the 18th at 7:00 a.m. and close the 19th at 11:00 p.m.
* This will give the troops 40 hours to make selections in their own Service Communities

January 20               **Lottery runs at 9:00 a.m. – confirmation letters go out immediately**

January 24               **Round 3 - 8 p.m. – First Come First Serve Opens** **(FCFS)**

* Troops can select two more locations within their own Service Communities
* This would be based on a first come, first served- versus a lottery style - basis
* This could give them the possibility of up to 7 booths at this point.
* FCFS closes on the 25th at 11 p.m.
* Up to this point all booths are reserved for Communities

January 26                 **Round 4 - 8 p.m. FCFS Opens**

* First Come First Serve – Troops may select 2 more booths within their own Service Community.
* FCFS closes on the January 27th at 11:00 p.m.

January 27th             After the first 4 rounds are complete, each troop in a community will have had the opportunity to select up to 9 booths within their own Community prior to opening booth options Council-wide.

January 30th – March 6th  **Round 5 - 8 p.m. – FCFS Opens**

* First Come First Serve-All remaining booths in the system will become available for selection Council-wide. Unlimited selections will be based on availability. This will give all girls an opportunity to reach their individual goals.