



Troop Meeting/Activity Request Form - TAR

Approved _____
Date _____

Effective 2/1/2021 Girl Scouts of Citrus Council has approved a limited amount of outdoor only activities for girls to participate in, specifically: Ceremonies, Highest Award projects, Community Service Projects, Day Trips to Local and State Parks, Nature Centers, Tabling Events, Badge/Journey Programs and any other approved vendors on our approved vendor list found at www.citrus-gs.org.

Please Note: Camping, Sleepovers, Camporees and select High/Risk Adventure activities are not permitted at this time. When these activities begin, these approvals will get approved through Council.

Effective 2/1/21 all meeting/activity requests are to be submitted to your Community Safety Coordinator (CSC) for approval, a minimum of two weeks prior to the date. If your troop is currently meeting and was approved through Council, you still need to submit the new paperwork to your CSC for tracking. Please be sure to keep a copy of all your paperwork. Once the troop meeting/activity is approved, the person that submitted the request along with their Community Engagement Manager will receive the approval email. Troop meeting requests will only need to be submitted once per membership year unless there is a location change.

Please select the location of the activity: ___ Outdoor Residence ___ Indoor Public ___ Outdoor Public

Troop#: _____ Community Name: _____

___ Troop Meeting – Dates: _____ Time: From _____ to _____

___ Activity – Date: _____ Time: From _____ to _____

Location Information: Facility/Owner's Name: _____

Facility Address: _____

Number of Participants: ___ DY ___ BR ___ JR ___ CD ___ SR ___ AMB ___ Female Adults ___ Male Adults

Please include details about activity you are requesting approval for, if total number of participants is over 14 pp, please list a detailed explanation for the methods that will be in place to adhere to all health and safety guidelines:

Always be sure to have the following paperwork, forms and supplies with you at all times :

- Pre – Screening Forms
- Completed Rosters
- Parent Permission Forms
- GSC Covid Guidelines
- Accident Reports
- Insurance Claim Forms
- GSC Emergency Procedures
- Annual Health History for All Adults and Girls with all Medications

- Hand Sanitizer – at least 60% alcohol
- Disposable Face Masks
- Disinfecting/Sanitizing Wipes or
- Disinfectant Cleaner with Paper Towels
- Disinfectant Spray (Lysol)
- Tissues, Gloves and Garbage Bags
- Contactless Thermometers
- General First Aid Kit and Log

As the responsible adult for this troop, I have checked all applicable guidelines according to the CDC and Girl Scouts of Citrus Covid 19 Specific Guidelines, Safety Activity Checkpoints and Volunteer Essentials. I have verified that all adults/ girls are aware of the protocols and all girl/adult ratios have been met:

Volunteer Name Typed : _____ Contact Email: _____

Volunteer Signature: _____ Date: _____

CSC Name: _____ CSC Signature: _____