



Community/Large Group Activity Request Form (CAR)

This Community Activity Request (CAR) is required to be completed for all community/large group events. Communities/multiple troops may host events that will benefit the community as long as they are approved. These events can include: Product Rally's, Ceremonies, Trainings, Badge/Journey Days, Team/Committee Adult Meetings, etc.

Please be sure to submit this form to the **Community Safety Coordinator** for all events that are open to the community or multiple troops, a minimum of one month prior to the date for approval. Once the Community Activity Request is approved, the person that submitted the request along with their Volunteer Relationship Manager will receive the approval email.

Please Note: This form is not for camporees or individual troop activities. Individual troops will still need to complete a TAR to attend this Community event/activity.

Please select the type of activity you are requesting approval for:

Product Rally ___ Ceremony ___ Service Day ___ Badge/Journey Day ___ Other _____

Facility Name and Address: _____

Date of Event: _____ Time of Event: From _____ to _____

Service Community: _____ Name of Volunteer Lead: _____

Email: _____ Contact Phone: _____

Number of Expected Participants: DY ___ BR ___ JR ___ CD ___ SR ___ AMB ___

Female Adults ___ Male Adults ___

Always be sure to have the following paperwork, forms, and supplies with you at all times :

- GSC Emergency Procedures
- Completed Rosters
- Parent Permission Forms
- Annual Health History Forms for all Adults and Girls, with Current Medications
- Approved TAR's
- Insurance Claim Forms
- Waivers if Applicable
- Accident Reports
- Current GSC COVID Guidelines and supplies

For large events check Safety Activity Checkpoints to see what type of first aider is required for the event in addition to the troop first aiders.

As the responsible adult for this event, I have checked all current guidelines according to the CDC and Girl Scouts of Citrus regarding COVID-19, Safety Activity Checkpoints and Volunteer Essentials. I have verified that all adults/ girls are aware of the protocols and all girl/adult ratios have been met:

Volunteer Name Typed : _____ Contact Email: _____

Volunteer Signature: _____ Date: _____

CSC Name _____ CSC Signature: _____

Approved: ___ Yes ___ No Date: _____

Community-Multi Troop-Large Group Event Details

Please list below your detailed description of your Community/Multi Troop/Large Group
Please include a detailed explanation for the methods that will be in place to adhere to
all health and safety protocols regarding the event you are requesting approval for, be
sure to include a schedule, safety protocols, and an overview.

Schedule for the Day

Safety Protocols

Event Overview



Acknowledgement of Girl Scouts of Citrus Covid-19 Guidelines - Community

This form is to be used when participating in any Girl Scout Community activities, meetings, events, etc. that take place with girls and/or adults.

Please note: for ongoing Community meetings this form only needs to be submitted once per membership year unless there is a location change.

Volunteer: _____

Email: _____ Contact Phone: _____

Community Position: _____

Community Name: _____

___ For Community meetings (only 1 per year) or ___ For any activity (each time)

Community meeting/activity address: _____

Please acknowledge that you understand each of the statements below:

COVID-19 is an extremely contagious virus that spreads easily in the community. Each troop/family should weigh their participation based on their own as well as their family members health concerns. As with any social activity, participation in Girl Scouts could present the risk of contracting COVID-19. While Girl Scouts of Citrus takes every safety and preventative precaution, Girl Scouts of Citrus can in no way warrant or be held responsible that COVID-19 infection will not occur through participation in Girl Scout activities. ___ Initial

I have read the current guidelines for resuming in-person activities from Girl Scouts of Citrus Council and I will take all reasonable precautions to limit exposure for girls, volunteers, and families, which will include following CDC, GSUSA, GSC and state health department guidelines. ___ Initial

I will be sure to inform girls, volunteers, and families what measures have been put in place during our time together such as wiping down and disinfecting all high touch areas before, during and after activity. Wiping down supplies and other items and areas, spraying a disinfectant, the proper way to wash hands including how to shut off faucets, open doors, etc., using hand sanitizer, wearing masks, social distancing, and any other safety protocol including pre-screening forms and temperature checks. ___ Initial

For any allowed in-person troop activities, including meetings the adult volunteers are responsible for assisting with and monitoring all social distancing guidelines and cleaning protocols. ___ Initial

In the event of a positive COVID-19 test result within my troop, I will notify the parents/caregivers and others who may have been exposed. I understand girl and volunteer health information is confidential and I am not to share that with anyone outside of those exposed. ___ Initial

Volunteer Name Printed/Typed : _____

Volunteer Signature: _____ Date: _____