



Girl Scouts of Citrus

## In-Kind Donation Form

In-kind donations are defined as "paid or given in goods, commodities, or services instead of money." This includes donations of actual items, labor, or gift cards-it does *not* include donations made by cash or check.

Date of Donation: \_\_\_\_\_ Donation Value: \_\_\_\_\_  
(Donor to provide Fair Market Value)

Donation Description: \_\_\_\_\_  
\_\_\_\_\_

Event/Other Activity Donated For: \_\_\_\_\_

Company, organization or individual making donation: \_\_\_\_\_

Contact Name at company/organization: \_\_\_\_\_

Address: \_\_\_\_\_  
City State Zip

Phone # ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

Donation solicited by: \_\_\_\_\_

Address: \_\_\_\_\_  
City State Zip

Phone # ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

Anyone else involved in solicitation: \_\_\_\_\_  
\_\_\_\_\_

Form submitted by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Has a "thank you" been made?  Yes  No

If Yes, what type of thank you?  Card  Letter  Verbal  Other: \_\_\_\_\_

By Whom: \_\_\_\_\_ When \_\_\_\_\_

Does the Relationship Team need to issue an "official thank you?"  Yes  No

After completing the information above, mail, fax or bring this form to:

**Girl Scouts of Citrus**  
341 N. Mills Ave.  
Orlando, FL 32803  
(P) 407-896-4475  
(F) 407-894-2459