Girl Scouts of Citrus Council

Section VI. Action Items – CLOSED/COMPLETED				
No.	**Action**	**Assignee**	**Due Date**	**Status**
1.	Recommendation to establish an HR philosophy - an umbrella foundation of processes that's seen by the public and staff that defines how the organization is run.	~~Nora & Board Members volunteering for Task Group/Committee~~ Maryann Barry	On/before August 2011 Board Retreat Meeting	Assigned 7/13/11 Board Action COMPLETE; implementation turned over to Maryann Barry
2.	Committee/Task Group established to revisit GSCC's Compensation philosophy that helps us attract and retain talent. Include fair & equitable approach to mileage reimbursement etc.	~~Nora & Board Members volunteering for Task Group/Committee~~ Maryann Barry	On/before August 2011 Board Retreat Meeting	Assigned 7/13/11 Board Action COMPLETE; implementation turned over to Maryann Barry
3.	All provide input to Quarters 1,2,3 & 4 on their Volunteer Log hours to Sandy Gallagher	All Board Members	NLT Dec 31st for 2011 hours	Open COMPLETE
4.	E-mail info to all on the Seminole County Healthy Initiatives Walk/Run	Sandy Gallagher	Early Jan 2012	Assigned 12/15/11 **ADMINSTRATIVELY CLOSED**
5.	Call Patty Sheehan of the Orlando City Commission re the potential Jan event.	~~Jim Bina~~ Maryann Barry & Rebecca Payne	On/before ~~Dec 2011 Board Mtg.~~ Jan 17th Board Mtg.	Assigned ~~11/03/11~~ Reassigned Dec 2011
6.	Finance Committee to review GSUSA CPI recommendation to establish a separate Audit Committee.	Cindy Luttrell	On/before August 2011 Board Retreat Meeting	Assigned 7/13/11 REVIEW COMPLETE, Committee to be established
7.	Committee(s)/Task Group(s) to be established to close out the Organizational Reviews and the summary report for the Board Assessment Review survey that was completed	~~Nora & Board Members volunteering for Task Group/Committee~~ Maryann Barry	~~On/before August 2011~~ ~~Board Retreat Meeting~~ Q2/Q3 2012	Assigned 7/13/11 Board Action COMPLETE; new CEO to implement based on (new) org structure

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Section VI. Action Items – CLOSED/COMPLETED - continued				
No.	**Action**	**Assignee**	**Due Date**	**Status**
8.	Chief Ranger Doug Marshall to present information and update relative to County Rd 419 expansion at Mah Kah Wee	Doug Marshall	Next meeting, or as scheduled Q3 2012	Assigned 16 Dec 2010 - COMPLETE; however revisit Properties & set-up Property Committee during Q3 2012
9.	Self-identify interest in Board/Officer position to Board Development Committee (Teri)	All Board Members	On/before Dec 2011 Board Meeting	Assigned 11/03/11 COMPLETE
10.	Review the Conflict of Interest (COI) policy and sign/return the form.	All Board Members	On/before Dec 2011 Board Meeting	Assigned 11/03/11 COMPLETE
11.	Send several GSUSA templates to Carol K & Nora to assist us.	Shelda Robinson (GSUSA HR)	NLT 8/15/11	Assigned 7/13/11 COMPLETE
12.	Send an e-mail to CEO Seach Committee to get everyone sharing interview questions (behavioral-based) and ideas.	Scott Hamblin	NLT end of May	Assigned 5/19/11 Update e-mail sent 7/13/11 COMPLETE
13.	Ask Jessica Parker to replace Nicole Hession on the CEO Search Committee as Nicole is moving to Washington, D.C. within a month.	Jim Bina	NLT end of May	Assigned 5/19/11 COMPLETE
14.	Provide CEO Search costs to Cindy Luttrell for Finance Committee	Scott Hamblin	NLT mid-June	Assigned 5/19/11 COMPLETE
15.	Provide Board Members same aggregate data on Survey responses as goes to Evergreen	Scott Hamblin	At same time provided to Evergreen	Assigned 5/19/11 COMPLETE
16.	If interested in assisting Ranger Marshall on the County 419 Expansion Task Force, please let Pam Carol or Nora know	All Board Members	All Board Members	Assigned 16 Dec 2010 - COMPLETE
17.	Be sure you've signed up for Council Chatter column and a Council Staff Meeting for 2011.	All Board Members	NLT next meeting	Assigned 16 Dec 2010 - ADMINI- STRATIVELY CLOSED Dec 2011

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Section VI. Action Items – CLOSED/COMPLETED - continued				
No.	**Action**	**Assignee**	**Due Date**	**Status**
18.	Finalize the Champions and the Gap Team roster to share with Staff and Board	Carol Keierleber	On/before 31 August 2011	Assigned 7/13/11 COMPLETE Oct 2011
19.	Provide Board Development Candidate Recruitment criteria out to the Board to assist Board Members during their recruitment efforts	Teri Johnson	On/before August 2011 Board Retreat Meeting	(originally assigned 5/19/2011) Assigned 7/13/11 COMPLETE via e-mail 08/15/11
20.	Resend potential interview question sheet to Dr. Scott Hamblin	"d" Orr	8/23/11	Assigned 8/20/11 COMPLETE 8/22/11
21.	Find out when the CEO position is posted by Evergreen and get an email out to Board Members so they can refer any candidates they know to Bob Perodeau (Evergreen).	Jim Bina & Scott Hamblin	On/about 1 August 2011 or earlier	Assigned 7/13/11 COMPLETE
22.	Capture ideas for specific & measurable outcomes for our Interim CEO; provide to Nora, Jim or any Task Force member	All Board Members	NLT mid-June	Assigned 5/19/11 COMPLETE
23.	Provide info for Task Force Members relative to Strategic Plan & Strategic Learning initiatives	"d" Orr	NLT early June	Assigned 5/19/11 COMPLETE
24.	Confirm 5/3 Bank at Lockwood Crossings is available on July 13th at 3:45 to 5:00 pm & provide info to Board Members	Shakila Ali	NLT mid-June	Assigned 5/19/11 Telecon instead-CLOSED
25.	Send upcoming events calendar to all Board Members	Shary Olmo	NLT next meeting	Assigned 3/17/11 COMPLETE by Rosie Miller
26.	Set up Transition Meeting for the CEO Search Committee	Fred Kosiewski	3/18/11	3/18/11 COMPLETE

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